

Boldmere Swimming Club – MEMBERSHIP TERMS AND CONDITIONS 2009/2010

Membership Basis The Club Constitution sets out the full terms of membership of Boldmere Swimming Club together with the details below. A copy of the Club Constitution is available at www.boldmereswimmingclub.co.uk or on request from the Club Secretary. The Club reserves the right to change the membership terms and conditions and the membership fee structure at any time.

Membership Subscription All members will pay an annual membership fee and an annual charge for each session per week that they swim. The fees and charges for the year 2009/2010 are set out in the table below.

Number of Sessions	Membership Fee	Session (s) Charge	Total for Full Payment	Standing Order		
				Total by Standing Order	Standing order 1 st month	Following 7 monthly payments
1	£ 110	£ 75	£ 185	£ 195	£ 27	£ 24
2	£ 110	£ 150	£ 260	£ 270	£ 39	£ 33
3	£ 110	£ 225	£ 335	£ 345	£ 44	£ 43
4	£ 110	£ 300	£ 410	£ 420	£ 56	£ 52
5	£ 110	£ 375	£ 485	£ 495	£ 68	£ 61
6	£ 110	£ 450	£ 560	£ 570	£ 73	£ 71
7	£ 110	£ 525	£ 635	£ 645	£ 85	£ 80
8	£ 110	£ 600	£ 710	£ 720	£ 90	£ 90

The club membership year starts on September 1st each year. Membership fees for those joining during the year will be calculated on a pro-rata basis (of the full payment).

Method of Payment Payment should be made in full by cheque (made payable to "Boldmere Swimming Club") or by standing order (using the form supplied). Members will be responsible for all costs incurred by the Club in relation to cheques or standing orders not being honoured by a Bank.

Additional Sessions Members will normally swim in the sessions allocated to them by their instructor. Requests to change sessions or swim additional sessions will be assessed by the Chief Instructor or Head Coach and be subject to swimmer ability and the availability of suitable space. Members who increase the number of sessions they participate in during the year will be required to pay an additional session fee on a pro-rata basis. It is the member's responsibility to inform the membership secretary of changes to their sessions.

Water Polo Players Membership Subscriptions for water polo players are on the same basis as for swimmers. The membership fee is £110. Training at Wyndley on Sunday is one session and the charge is £75. Any member who plays Water Polo matches on a Tuesday should also pay an additional "Annual Match Fee" of £30.

Members of other Clubs (where ASA Fees are paid by the other club) swimming or competing for Boldmere must join and pay the following Membership Subscriptions: Reduced Membership Fee £55, Session Charge – as above, Annual Match Fee – as above.

City of Birmingham Boldmere Swimming Club continues to pay the ASA Fees of swimmers invited to train with City of Birmingham. Boldmere members training with City of Birmingham will pay a £110 annual subscription. This covers the cost of ASA Fees and occasional swimming. Members training with City of Birmingham can only attend Boldmere Sessions with the agreement of the Head Coach.

Students Members in Higher Education may apply in writing to the Finance Committee's Subscription Remission Fund (see below) for a reduction in subscription payments. All applications should be accompanied by a completed membership form and a copy of a valid Students Union Card. Each application will be considered on an individual basis.

Treatment of Bank Holidays When a normal session falls on a Bank Holiday members will be entitled, with the agreement of the Head Coach or Chief Instructor, to swim at an alternative session that week.

Cancelled Sessions When Boldmere Swimming Club cancels a normal session members will be entitled, with the agreement of the Head Coach or Chief Instructor, to swim at an alternative session that week.

Concessions The ethos of the club is that it is run for the benefit of its members. It is important therefore, wherever possible, that the majority of club services are run on a voluntary basis. The club understands that there are certain individuals whose efforts should be recognised with the offer of a concession against membership subscriptions. The club will only offer concessions to individuals that are providing substantial assistance to the smooth running of the club. Any person who commits themselves to 50 hours or more per year to the club shall be entitled to a concession starting at £185. Further concessions will be granted at the discretion of the Treasurer on an individual/pro-rata basis. Each concession granted will be dependant on the level of commitment and contribution by the individual to the running of the club. Concessions are not available to people attending club galas as part of the mandatory officials required by gala rules (Judges, timekeepers, chaperones etc), other than they will not be expected to pay the required fee decided by the club for travelling on the official team coach. Concessions will normally align with the Club financial year (1 September to 31 August). The club reserves the right to rescind any concession at any time. Disputes arising from the issue of concessions and which cannot be settled with the Club Finance Sub Committee will be dealt with by the full Club Committee. Requests for a concession must be submitted annually on the appropriate section of the membership form. Forms requesting a concession will be submitted by the Membership Secretary to the Treasurer for approval by the Finance Sub Committee.

Remissions Policy The club operates a remissions policy to ensure equal access to the Club's activities. Any person may make a claim to the Finance Committee's Subscription Remission Fund for a reduction in subscription payments. Application to the fund will be dealt with on a first come, first served basis and shall include full details of the basis of claim being made, including supporting documentation. Applications should be made by letter, accompanying the membership form, via the Membership Secretary.

Refunds + Termination of Membership The major items of club expenditure are committed on an annual basis and membership fees are paid for a full year. Members who wish to terminate their membership or reduce the number of sessions swum should do so by informing, in writing, the Membership Secretary. No fees already paid will be refunded unless agreed by the Finance Sub Committee.

Data Protection Policy – Membership Data Collection – Consent The Data Protection Act 1998 ("the Act") sets out certain requirements for the protection of your personal information (i.e. information about you) against unauthorised use or disclosure. The Act also gives you certain rights. By virtue of your membership of Boldmere Swimming Club, you agree to your personal data being made available to Boldmere Swimming Club, subject always to compliance with the Data Protection legislation. This includes sensitive personal data such as health or medical conditions, where explicit consent of the data subject i.e. a signature for this specific purpose has been obtained. Except to the extent that the club is required or permitted by law, the information which you provide to the club, and any other information obtained or provided during the course of your membership ("the Information") **will be used solely for the purposes of processing your application and dealing with you as a member.** If you cease to be a member of Boldmere Swimming Club, the Information will not be held for longer than is necessary, after which time it will be destroyed. You agree to use all reasonable endeavours to keep Boldmere Swimming Club informed of any changes to your personal data. So that we may use the Information for the above purposes and on the above terms, we are required under the Act to obtain your consent. Members are therefore requested to sign the consent clause at the base of the membership form.